



Kitsap Community & Agricultural Alliance  
P.O. Box 6004, Bremerton WA 98312  
(360) 447-8860

[CKFarmersMarket@gmail.com](mailto:CKFarmersMarket@gmail.com)

[www.Kitsapag.org/CKFarmersMarket](http://www.Kitsapag.org/CKFarmersMarket)

## 2020 Central Kitsap Farmers Market Neighbor-to-Neighbor Collective Harvest Cooperative Booth Application



The goals of the Central Kitsap Farmers Market (CKFM) Neighbor-to-Neighbor Collective Harvest Booth are to:

- Provide aspiring professional growers a means of testing the Market before committing to their own booth.
- Provide local non-professional growers a means of sharing their bounty with the community, and generating extra income.
- Increase options for Market customers.

### GUIDELINES

**Reservations/Attendance** - In order to guarantee a spot in the booth, vendors must contact the Market Manager at [CKFarmersMarket@gmail.com](mailto:CKFarmersMarket@gmail.com) or 360-447-8860 by Monday at 5 p.m. to let us know approximately what and how much they are bringing.

- An annual CKFM Neighbor-to-Neighbor Collective Harvest (N2NCH) member fee of \$10 must be paid prior to the first day of participation.
- By joining N2NCH, members agree to be a booth attendant at least once a month, or as space is available depending on the number of members. Members are encouraged to utilize a calendar, which will be made available, in order to space out any needed booth attendant scheduling.
- N2NCH vendors are allowed to bring product day-of Market without a reservation, but run the risk of space not being available. Only vendors who have reserved a space by Monday are guaranteed space at the booth.
- N2NCH vendors pay CKFM \$5 at the beginning of each Market day. The booth attendant's fees are waived for that Market day.
- The N2NCH volunteer booth attendant promotes all items available, not just their own. There will be a set of guidelines provided for the attendant.
- The Market Manager is responsible for organizing how many vendors can fit in the booth each week based on the number of reservations and potential amount of product they are bringing.



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### **What May Be Sold:**

- The Community Co-op Booth is for produce, herbs, honey, and eggs. Plant starts and flowers are currently not allowed.
  - Eggs are allowed under Washington's egg-handling laws. Learn more here: <https://agr.wa.gov/foodanimal/eggs/lawsrules.aspx>
- Pre-weighed bundles.
  - A scale will not be provided, so food items that cannot be individually priced must be bagged or bundled (e.g. salad mix), and priced accordingly. We STRONGLY suggest pricing in \$2 increments to accommodate WIC and Fresh Bucks.
  - **You must be a WIC authorized grower in order to offer your produce to WIC Clients.**
- Vendors are responsible for bringing their own display baskets, ice, water, etc. Farmer info needs to be available to the public with either a nameplate or other small signage with name and town to be placed with their produce. We can provide a template if needed. Sign info could show an image of your farm, farmer, or logo, with additional info on the location of your farm and a brief description.
- Underselling - it is the purpose of the Co-op Booth to provide opportunity without undermining fair market value. If it is determined that a vendor is purposefully underselling, their membership to the CKFM will be revoked.
- Applicants to the N2NCH and products may be subject to a farm inspection to ensure produce is being locally grown and can be approved for sale.



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## **RULES & REGULATIONS**

### **MARKET HOURS**

The Market will run every Tuesday from May 5th to October 13<sup>th</sup>. Hours of operations will be 3pm to 7pm.

### **SMOKING POLICY**

No open flame, smoking, or vaping will be permitted in or around the Market area, unless otherwise authorized by the Market Manager.

### **DRUG AND ALCOHOL POSSESSION POLICY**

The unlawful possession or use of illegal drugs and / or alcohol on the Market site will not be tolerated and are grounds for dismissal from the Market.

### **ANIMALS**

Animals are prohibited on Market grounds unless the animal has service animal status. Please check in with the Market Manager if you need additional information.

### **ORGANIC LABELING**

If a product is labeled “organic” it must be certified as required by Washington State Law. Producers who use organic methods with \$5,000 or less in gross annual sales may use the term “organic”.

### **AGREEMENT**

By accepting a stall at the Central Kitsap Farmers Market each Vendor thereby agrees to abide by these regulations. The management of Central Kitsap Farmers Market will enforce the above rules in a fair and consistent manner.

### **RULES AND REGULATIONS ARE SUBJECT TO CHANGE**

I have read the rules and regulations to the Central Kitsap Farmers Market and agree to abide by them.  
PLEASE KEEP A COPY FOR YOUR RECORDS.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Parent/ legal guardian (required for Youth Vendors)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



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<b>VENDOR NAME:</b>	
<b>BUSINESS NAME:</b>	<b>UBI#</b>
<b>ADDRESS:</b>	
<b>CITY, STATE &amp; ZIP:</b>	
<b>PHONE:</b>	<b>CELL PHONE:</b>
<b>EMAIL:</b>	<b>WEBSITE:</b>
<p>THE CKFM IS A BOARD-RUN MARKET. IN ORDER TO MAINTAIN THE HIGHEST QUALITY OF VENDOR GOODS WE ARE A JURIED MARKET. PLEASE COMPLETE THE FOLLOWING:</p> <p><b>PRIMARY PRODUCT:</b></p> <p><b>PLEASE LIST ANY OTHER PRODUCTS YOU PLAN ON SELLING:</b></p>	
<p>COLLECTION OF \$5 VENDOR FEE OCCURS ON MARKET DAY AND IS PAYABLE BY CASH OR CHECK ONLY.</p>	

**Please include a copy of the following with your application if applicable:**

- WA State Business License
- Vehicle information (must include car insurance policy number, company & vehicle info).
- WA Dept of Licensing Egg Handlers Permit & WSDA Labels (if you plan to sell eggs)
- Certification of Organically Grown Produce (if applicable)